



Università  
degli Studi  
della Campania  
*Luigi Vanvitelli*

Scuola di Medicina e Chirurgia  
*Dipartimento di Salute Mentale e  
Fisica e Medicina Preventiva*



**Subject: call for election of representation of doctoral students within the College of the Doctorate of National Interest in Public Administration and Innovation for Disability and Social Inclusion with administrative headquarters at the Department of Mental and Physical Health and Preventive Medicine for the XXXVIII and XXXIX cycle**

#### THE HEAD OF THE DEPARTMENT

- Having seen** the Statute of the University of Campania “Luigi Vanvitelli”, issued with D.R. 645 of 10/17/2016 and published in the Gazzetta Ufficiale of the Italian Republic – General Series - n. 261 of 8/11/2016 and entered into force from 23/11/2016
- Having seen** University Regulations for the Research Doctorate Discipline, issued with D.R. n. 602 of 07/04/2023;
- Having seen** the University Electoral Regulations issued with D.R. n. 526 of 07.24.2017 – modified with DD.RR. n. 903 of 06/11/2018, n. 362 of 04/15/2019 and n. 329 of 05/06/2020;
- Having seen** the University Electoral Regulations issued with D.R. n. 526 of 07.24.2017 – modified with DD.RR. n. 903 of 06/11/2018, n. 362 of 04/15/2019 and n. 329 of 06/05/2020;
- Having seen** *the art. 14, paragraph 6, of the University Regulations for the Research Doctorate, which provides "that the teaching body is integrated, for the treatment of didactic and organizational problems, by a representation of doctoral students in an amount of no less than 15% of the number total number of members of the teaching body. The active electorate is attributed to those enrolled in the doctoral cycle on the date of voting. The passive electorate is attributed to those enrolled in the doctoral cycle on the date of issue of the provision calling the election. Voting for the election takes place within the first quarter of the start of each cycle and is announced by the director of the department which is the administrative headquarters of the doctoral course. Voting operations are carried out electronically (e-voting), also with possible recourse to remote mode. The elected representative, appointed by decree of the department director himself, remains in office for the duration of the cycle and in any case no later than the achievement of the research doctorate title. In case of forfeiture due to loss of doctoral student status or renunciation, a new election will be made. Pending the election, the college is validly constituted. For the establishment of the aforementioned representation of doctoral students, the rules established by the University electoral regulations for the election of the representation of postgraduate students within the council of specialization schools apply, insofar as they are compatible, pending the integration of the aforementioned electoral regulations".*
- Considering** that the current University Electoral Regulations regulate the elections of the representation of postgraduates within the council of specialization schools, from article 98 to art. 101;
- Having seen** the art. 99 of the University Electoral Regulations which provides, among other things, that the provision calling the elections, issued by the Director of the Department, contains the operational provisions for carrying out voting operations as well as the composition of the electoral commission;
- Having seen** the Rectoral note prot. n. 194122 of 01/22/2024 concerning "amendments to the University regulations governing research doctorates - electoral indications and



obligations", which provides, among other things, that voting operations are carried out in the month of March 2024;

**Recognized** Recognized the need to proceed with elections for the designation of the representation of doctoral students within the College of the Doctorate of National Interest in Public Administration and Innovation for Disability and Social Inclusion with administrative headquarters at the Department of Mental and Physical Health and Preventive Medicine ;

## **DECLARES**

For the reasons mentioned in the introduction

### **Art. 1 – Calling of elections**

Elections are called for the designation of:

**n. 12** representatives of the doctoral students within the College of the Doctorate of National Interest in Public Administration and Innovation for Disability and Social Inclusion XXXVIII cycle;

**n. 12** representatives of the doctoral students within the College of the Doctorate of National Interest in Public Administration and Innovation for Disability and Social Inclusion XXXIX cycle; with administrative headquarters at the Department of Mental and Physical Health and Preventive Medicine.

Voting will take place on the following days:

**March 20 and March 21 from 9 a.m. to 2 p.m.**

### **Art. 2 – Technical manager and competent office**

Voting operations are carried out electronically through the use of a dedicated platform - in compliance with the requirements of secrecy and certainty of voting, according to the methods set out in the following art. 6.

The technical managers of the voting procedures are Mr. Bruno Serena and Mr. Domenico Verde, serving at the Administrative Secretariat of the Department of Mental and Physical Health and Preventive Medicine who are responsible for following the procedure on the voting platform in the phases of:

- activation of the electoral procedure;
- inclusion of active and passive electorates;
- opening and closing of voting operations;
- extraction of data relating to vote counting.

The competent office for the elections referred to in this provision is the Administrative Secretariat of the Department of Mental and Physical Health and Preventive Medicine

### **Art. 3 Electoral Commission**

The electoral commission is made up of the Doctorate Coordinator or his delegate, part of the doctorate board, who chairs it, as well as two members chosen from among the teaching and research staff of the same doctorate.

It is made up as follows for the two cycles :

Prof. Francesca Gimigliano President

Prof. Gaia Sampogna Member

Prof. Simona Signoriello Member

The Electoral Commission is responsible for supervising electoral operations; it also has the powers envisaged for the Commission pursuant to art. 10 of the Electoral Regulations in force, as they are compatible with the electoral procedure and the carrying out of voting and



counting operations, with the support of the technical manager and the competent office of the same procedure.

#### **Art. 4 - Polling commission**

The polling commission, pursuant to art. 5 paragraph 4 of the Electoral Regulations, is constituted as follows:

Dr. Rosa Santo – President

Mr. Bruno Serena – technical manager of the Department polling station

Mr. Domenico Verde – Department voting contact

The Seating Commission, which will carry out its activities via videoconference, will take office using the Microsoft Teams platform.

#### **Art. 5 – Active and passive electorate**

**The active electorate** is attributed to those enrolled in the doctoral cycle on the date of voting.

The passive electorate is attributed to those enrolled in the doctoral cycle on the date of issue of the provision calling the election.

Without prejudice to the eligibility of all those entitled to stand for election, any candidatures may be submitted to the Department, exclusively by email, to the address [dip.salutementalefisica@unicampania.it](mailto:dip.salutementalefisica@unicampania.it) by 12.00 on 12 March 2024, via their institutional email (name.surname@unicampania.it), with the valid identification document attached. For the purposes of ascertaining that the application has been submitted, within the above deadlines, the date of sending of the email is valid.

The forms to be used are attached (annex 1) to this provision.

The individual declaration of candidacy must indicate the name, surname, date and place of birth, the role of the candidate and must necessarily be signed at the bottom.

The lists of those entitled to vote and stand for election will be prepared by the Office responsible for the election, referred to in the previous art. 2, and will be published, in due time, on the Department's website.

Concerning any errors and omissions, eligible voters excluded from the list can report to the Secretariat of the Department of Mental and Physical Health and Preventive Medicine by email, at [dip.salutementalefisica@unicampania.it](mailto:dip.salutementalefisica@unicampania.it), within three working days from the date of the publication. Any changes must be made within five days of notification.

Only those who are included in the lists of those entitled to vote will be eligible to vote.

#### **Art. 6 – Voting**

The online voting service allows voters to cast their vote electronically. Each voter will be provided with credentials to access the electronic voting system, together with instructions on how to cast their vote.

In order to vote, the voter must access a special virtual polling station on the Microsoft Teams platform, where he or she is identified by showing a valid identification document and authorized to vote; subsequently the voter will have to connect to the University e-voting platform using the credentials received by email in the days before the elections.

For further information on the election method, please refer to the University website at the link: <https://www.unicampania.it/index.php/elezioni-online>.

The vote is valid if at least 3% of those entitled to vote take part, pursuant to art. 1 paragraph 7 of the Electoral Regulations.



Università  
degli Studi  
della Campania  
*Luigi Vanvitelli*

Scuola di Medicina e Chirurgia  
*Dipartimento di Salute Mentale e  
Fisica e Medicina Preventiva*



In the event of an equal number of preference votes, the candidate with greater seniority prevails. To exercise the right to vote, each voter must have a valid identification document and can express only one preference.

**Art. 7 – Proclamation and nomination**

The Head of the Department proceeds with the proclamation of those elected after verifying the regularity of the electoral operations by the competent office.

Within ten days of the announcement of those elected, also taking into account any appeals, the Head of the Department appoints those elected with a specific provision.

The elective component of doctoral students remains in office for the duration of the cycle and in any case not beyond the achievement of the research doctorate title.

**Art. 8 – Referral rules**

For anything not provided for in this provision, please refer to the current University Electoral Regulations.

**Art. 9 - Advertising**

This provision is published on the Department's website.

**The head of the Department**

**Prof.ssa Silvana Galderisi**